

CITY OF MINATARE  
CITY COUNCIL MINUTES NOVEMBER 12, 2025

**CALL TO ORDER**

Mayor Nelson called the meeting to order at 5:59 p.m. and stated that a quorum of the Council was present, and City business could be conducted.

**OPEN MEETINGS ACT - NEB.REV.STAT. CHAPTER 84, ARTICLE 14**

As required by State Law, public bodies shall make available at least one current copy of the Open Meetings Act, posted in the meeting room. Agenda items may be moved up or down on the agenda at the discretion of the Mayor. Additions may not be made to this agenda less than 24 hours before the beginning of the meeting unless they are considered under this section of the agenda and Council determines that the matter requires emergency action”.

1. **Recital of the Pledge of Allegiance**
2. **Roll Call: Mayor and all Council present. Also present: Michael Olsen, Wayne Kilmer, Rod Clause, Christy Manka, Roger Brown, Marlena Leonard, Rocky Robbins, Chris Lally, and Pattie Yowell. Tom Case and Michael Winget went on a Fire/Rescue call. Tom arrived later, but Michael was still directing traffic following an accident.**
3. **No excuses.**
4. **Public Announcements. None.**

**CONSENT AGENDA:**

(Items under the Consent Agenda are proposed for adoption by one action for all items unless any Member of Council requests that an item be considered separately.)

1. **Approve minutes of the October 14, 2025 Regular City Council Meeting.**
2. **Approve Claims.**

**APPROVED CLAIMS APPEAR ON LAST PAGE**

Motion by Council Member Lally to approve the Minutes of the October 14, 2025 Council Meeting, seconded by Council Member Costa. Mayor Nelson called for the vote. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.** Motion by Council Member Costa and seconded by Council Member Main to approve the claims submitted to be paid. Mayor Nelson called for the vote. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.**

Motion by Council Member Ross and seconded by Council Member Costa to open the Public Hearing on 3 Ordinances to Dedicate an alley way for the State's expansion of Highway 26 through Minatare into a four-lane. Mayor Nelson called for the vote. **"AYES": Lally, Ross, Main and Costa. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.**

The legals of the areas were discussed as all being the same, but in different areas as shown on the map that was provided by City Attorney Ellison. Mr. Ellison provided a brief synopsis of the Ordinances that would need to be passed by Council. The Planning Commission met last week and have given their recommendation to the Council, and City Engineer Mike Olsen from M C Shaff was present for questions. The Planning Commission has voted against it but the Council can reach their own decision. The dedicated alleyway would also act as ditch rider access, however the lateral is privately owned and not owned by a water district. Roger Brown spoke regarding the properties that he owns along this area, however, the Public Hearing is only regarding the land that the City owns, not his land. It was also discussed that land wouldn't be taken from Mr. Stricker.

Motion by Council Member Lally and seconded by Council Member Main to close the Public Hearing on 3 Ordinances to Dedicate an alley way for the State's expansion of Highway 26 through Minatare into a four-lane. Mayor Nelson called for the vote. **"AYES": Lally, Ross, Main and Costa. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.**

1. Mayor Nelson read the proposed ordinance 567 for Tract 301-Area P. Motion by Council Member Main and seconded by Council Member Lally. Mayor Nelson called for the vote. **"AYES": Lally, Ross, Main and Costa. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.** A Motion to waive the 3 readings of the Ordinance was made by Council Member Ross and seconded by Council Member Main. Mayor Nelson called for the vote. **"AYES": Lally, Ross, Main and Costa. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.**

Mayor Nelson read the proposed ordinance 568 for Tract 301-Area V. Motion by Council Member Lally and seconded by Council Member Ross. Mayor Nelson called for the vote. **"AYES": Lally, Ross, Main and Costa. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.** A Motion to waive the 3 readings of the Ordinance was made by Council Member Main and seconded by Council Member Ross. Mayor Nelson called for the vote. **"AYES": Lally, Ross, Main and Costa. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.**

Mayor Nelson read the proposed ordinance 569 for Tract 301-Area Y. Motion by Council Member Ross and seconded by Council Member Main to Mayor Nelson called for the vote. **"AYES": Lally, Ross, Main and Costa. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.** A Motion to waive the 3 readings of the Ordinance was made by Council Member Lally and seconded by Council Member Main. Mayor Nelson called for the vote. **"AYES": Lally, Ross, Main and Costa. "NAYS": None. Abstaining: None. Absent: None. Motion Carried.**

## CURRENT BUSINESS:

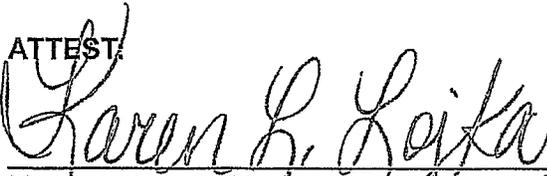
2. **Mike Olsen for Jeff Wolfe MCS – 1 & 6 year plan** The formal hearing will be at the next meeting and Jeff Wolfe will certify our plan then.
3. **Rod Clause – Stop Sign Proposal/Decision** Discussion was had regarding what to do at the intersection of 3<sup>rd</sup> Street and 2<sup>nd</sup> Avenue. Rod would like a stop sign there. Motion by Council Member Ross to place stop signs east and west at that intersection to start with to see how it goes, said Motion was seconded by Council Member Costa. Mayor Nelson called for the vote. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.**
4. **Rocky Robbins, Minatare Public Schools – Well Applications** Rocky has submitted two well applications for the school district, one for the elementary playground and one for the track and football field. Motion by Council Member Ross to accept the Well Applications which motion was seconded by Council Member Lally. Mayor Nelson called for the vote. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.**
5. **Tom Case – Killefer and tools purchase** Since Tom is retiring, he would like to sell his personal tools that have been being used by the City to the City for \$400. The tools consist of a cutting torch with hoses and gauges; Cambell 2HP 6-gallon air compressor and hose; a Coleman Power Mate 5000 portable generator; a 10 piece combination wrench set; a 24” pipe wrench; a post driver and a full tap and dye set. Council Member Lally made the Motion to approve the purchase and said Motion was seconded by Council Member Main. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.** Tom also asked the council about purchasing a new Killefer to use for grading and filling in potholes in the alleys. He has this amount set aside as part of his budget. Motion by Council Member Costa to approve the purchase of a new Killefer for approximately \$6,000, which Motion was seconded by Council Member Main. Mayor Nelson called for the vote. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.**
6. **Mayor Nelson – Formal Hire of Utilities Supervisor** Mayor Nelson announced that the Council would like to promote Chris Lally to the position of Utilities Supervisor. Council Member Ross made a motion to approve the hiring of Chris Lally at \$25/hour, which motion was seconded by Council Member Main. **“AYES”:** Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** Lally. **Absent:** None. **Motion Carried.** Next, the Mayor would like to set up a Special Public Meeting for the purpose of talking to all the Utility Worker candidates on the same evening, in the interest of time. Motion by Council Member Lally to set the meeting for interviews on Tuesday, November 18<sup>th</sup> at 6:00 p.m. at the Library, which Motion was seconded by Council Member Main. Mayor Nelson called for the vote. **“AYES”:** Lally, Ross, Main and Costa. **“NAYS”:** None. **Abstaining:** None. **Absent:** None. **Motion Carried.**  
Discussion was had regarding the Police/Sheriff’s Office and that discussion was tabled until we can get Troy Brown back down to a meeting to answer questions.

**PUBLIC COMMENT:** Wayne Kilmer made comments regarding the Communications Advisory Board. He thought we would get our overcharge back. January 13, 2026 they will be starting work to revise the Interlocal Agreement.

Motion to Adjourn was made by Council Member Costa and seconded by Council Member Lally. AYE all in favor, Motion carried.

ADJOURN: 7:09 p.m.

  
Carolyn Nelson, Mayor

ATTEST:  
  
Karen L. Lojka, City Clerk/Treasurer



OCT 15 THRU NOVEMBER 12, 2025										
	GENERAL	PARK	FIRE	POLICE	STREET	WATER	SEWER	LIBRARY	TOTAL	
A/C DEPARTMENT	\$4,348.24								\$4,348.24	
AT&T MOBILITY			\$91.52	\$126.51		\$46.43			\$264.46	
AFLAC	\$350.70								\$350.70	
BARCO MUNICIPAL						\$179.04			\$179.04	
BLACK HILLS ENERGY	\$566.72								\$566.72	
BOKE							\$3,077.50		\$3,077.50	
BUILDING PERMITS (SB CTY)	\$195.00								\$195.00	
BYTES	\$1,243.86								\$1,243.86	
CARYLE COVALT								\$215.95	\$215.95	
CARYLE COVALT								\$173.39	\$173.39	
CHARTER (TV, INTERNET, PHONES)	\$270.00							\$115.00	\$385.00	
CHARTER (TV, INTERNET, PHONES)	\$270.00								\$385.00	
CHRIS LALLY					\$430.17	\$430.17	\$430.18		\$1,290.52	
CHRIS LALLY					\$430.17	\$430.17	\$430.18		\$1,290.52	
CITY OF SCOTTSBLUFF (water)			\$43.41			\$3,609.67			\$3,609.67	
C & R ELECTRONICS	\$124.94								\$124.94	
EAKES	\$124.94								\$124.94	
EFTPS (payroll taxes)	\$2,029.90								\$2,029.90	
EFTPS (payroll taxes)	\$2,275.29								\$2,275.29	
ELLISON, KOVARIK & TURMAN LAW FIRM, P.C	\$3,588.10								\$3,588.10	
ELLISON, KOVARIK & TURMAN LAW FIRM, P.C	\$7,638.40								\$7,638.40	
ENVIRO SERVICE						\$30.00			\$30.00	
FAT BOYS TIRE					\$26.00				\$26.00	
FRANKLIN TEMPLETON	\$840.96								\$840.96	
FRANK PARTS NAPA						\$47.39			\$47.39	
FYR-TEK INC			\$1,118.18						\$1,118.18	
GUARDIAN	\$430.66					\$325.29			\$430.66	
HAWKINS									\$325.29	
IDEAL/BLUFFS FACILITY SOLUTION	\$93.71								\$93.71	
JUDY HOATSON	\$460.00								\$460.00	
KAREN LOJKA					\$461.92	\$461.93	\$461.93		\$1,385.78	
KAREN LOJKA					\$461.92	\$461.93	\$461.93		\$1,385.78	
KNEB RURAL RADIO	\$1,036.00								\$1,036.00	
LEGACY COOP					\$456.82				\$456.82	

